

DECISION	25/4338
IN THE MATTER	of the Sale and Supply of Alcohol Act 2012
	AND
IN THE MATTER	of an application by MANAWATU DISTRICT COUNCIL – MANAWATU COMMUNITY HUB LIBRARIES for the issue of a special licence

DECISION OF THE MANAWATU DISTRICT LICENSING COMMITTEE (ON THE PAPERS)

This application was considered by the Commissioner of the Manawatu District Licensing Committee pursuant to section 191(2) of the Sale and Supply of Alcohol Act 2012.

Application

MANAWATU DISTRICT COUNCIL – MANAWATU COMMUNITY HUB LIBRARIES has applied for a special licence to provide alcohol sales. The application relates to two events for adults to socialise and have fun.

Inquiring Agency Reports

Police

The New Zealand Police do not oppose the application.

Licensing Inspector

A report from the Manawatu District Council Licensing Inspector dated 9 September 2025 was received and considered. The Inspector does not oppose the application.

Medical Officer of Health

The Medical Officer of Health does not oppose the application.

Local Alcohol Policy

There is no local alcohol policy in force within the Manawatu district.

Consideration of the application

As no objection to the application has been filed and no matters of opposition have been raised by the inquiring agencies, the application was considered pursuant to section 191(2) of the Sale and Supply of Alcohol Act 2012 by the Chairperson of the District Licensing Committee sitting alone.

In considering whether to issue a special licence, the licensing committee considered the criteria set out in section 142 of the Act.

District Licensing Committee decision

*Having regard to the information supporting the application and having regard to the criteria set out in section 142 of the Sale and Supply of Alcohol Act 2012 the Manawatu District Licensing Committee grants the issue of a special licence to **MANAWATU DISTRICT COUNCIL – MANAWATU COMMUNITY HUB LIBRARIES** in respect of the events for which the licence was sought, subject to the following conditions:*

1. Alcohol may be sold under the licence only on the following days and during the following hours:

Fright Night	Friday, 31 October 2025	6.15 p.m. to 9.45 p.m.
New Year, New You	Saturday, 31 January 2026	5.45 p.m. to 9.30 p.m.
2. The licensee must display a copy of this special licence at the point of sale so as to be easily read by people attending the event.
3. **The library must be designated as Restricted.**
4. The persons nominated to manage the sale and supply of alcohol at all times the premises are open for the sale and supply of alcohol is either Marie Willis or Lydia Smith and a sign shall be prominently displayed at the point of sale, which identifies by name the person responsible under the licence.
5. The licensee must take the following steps to ensure that the provisions of this Act relating to the sale or supply of alcohol to prohibited persons are observed:
Signage at the counter, staff to check ID, staff to monitor for minors and intoxicated persons, minors will not be served alcohol, intoxicated persons will not be served alcohol.
6. Drinking water must be freely available.
7. Food must be available for consumption on the premises at all times alcohol is available for sale or supply as follows or similar:
Pizzas, sandwiches, savouries, hot nibbles, sausage rolls, and slices
8. Low-alcohol beverages must be available for sale and supply on the premises as follows:
One type of light beer must be provided.
9. Non-alcohol beverages must be available for sale and supply on the premises including but not limited to soft drinks, non-alcoholic beer and wine, tea and coffee.
10. A telephone must be freely available for customers to call for transport and staff must assist if required. Telephone numbers for alternative forms of transport from the premises must be displayed.

The Manawatu District Licensing Committee grants an exemption pursuant to section 213(2) of the Sale and Supply of Alcohol Act 2012 in respect of the appointment of a manager for the duration of this special licence.

Duration

This licence is in force from **6.15 p.m., Friday, 31 October 2025 to 9.00 p.m., Saturday, 31 January 2026** during the days and hours detailed in condition (1) above.

Dated at Feilding this 11th day of September 2025

Signed



Ross Brannigan
Commissioner, Manawatu District Licensing Committee

